

Guidelines for the Preparation of a Thesis/Dissertation



Graduate School of Hoseo University

Guidelines for Writing a Graduate Thesis

A graduate thesis shall be prepared in accordance with the following format and requirements.

1. Paper: 100-pound white wood-free paper
2. Page Size: 4.6 Bae-pan (18.2 cm × 25.7 cm)
3. Language: Korean or English
4. Printing Method: Single-sided or double-sided printing is permitted; however, the final thesis shall be printed using master printing or offset printing.
5. Binding Format: Cloth hardcover binding; the cover shall be black.
6. Structure and Examination of the Thesis
 - a) Cover (Forms 1 and 2)
 - b) Inner Cover: One blank page shall be inserted immediately after the cover. The format shall follow (Form 3).
 - c) Approval Page: This is the thesis approval page, which includes spaces for the signatures and seals of the principal examiner and committee members, and shall follow (Form 4).
 - d) Acknowledgements: If acknowledgements are included, they shall be placed on a separate page before the table of contents.
 - e) Table of Contents (Form 5)
 - f) Main Text: The thesis shall begin directly with the introduction, without stating the title or the author's name.
 - g) References: Citation styles shall be as follows.

(1) Citation Format

- Books: (No.) Author, Title of Book (Place of publication: Publisher, Year of publication), cited page(s).
- Journal Articles: (No.) Author, "Title of Article," Title of Journal, volume, issue (year and month of publication), cited page(s).

(2) Translated Works: (No.) Original author, Title of Original Work [Translator, Title of Translated Work (Publisher, Year of publication), cited page(s)].

- h) Appendices, Index, and Others: Included only when necessary.
- i) English Abstract: To be attached at the end of the thesis (Form 6).

Numbering System: The classification symbols for chapters, sections, subsections, and items (e.g., Chapter, Section, Subsection, Item) shall be as follows.

Category	Korean Thesis	English Thesis
Chapter	I. II.	I. II.
Section	1. 2.	1. 2.
Subsection	가. 나.	A. B.
Item	a. b.	a. b.
Item 1	(1) (2)	(1) (2)
Item 2	(가) (나)	(가) (나)
Item 3	ㄱ ㄴ	ㄱ ㄴ
Item 4	(ㄱ) (ㄴ)	(ㄱ) (ㄴ)

(Form 1) Thesis Cover

Thesis Cover (4.6배판, 18.2cm×25.7cm)

The diagram illustrates the layout of a thesis cover with dimensions in centimeters and font sizes in points. The overall dimensions are 18.2cm wide and 25.7cm high. The layout is centered and includes the following elements and dimensions:

- Top Section:**
 - Top margin: 3.0cm
 - Left margin: 3.0cm
 - Text: Degree Thesis (14pt)
 - Text: Advisor (14pt)
 - Text: 20** (14pt)
- Center Section:**
 - Text: Thesis Title (20pt)
 - Text: Subtitle (14pt)
- Bottom Section:**
 - Text: Hoseo University Graduate School (20pt)
 - Text: Department (14pt)
 - Text: Major (14pt)
 - Text: Hong Gil Dong (18pt)
- Right Margin:** 6.5cm
- Bottom Margin:** 3.0cm
- Overall Dimensions:** 18.2cm (width) x 25.7cm (height)

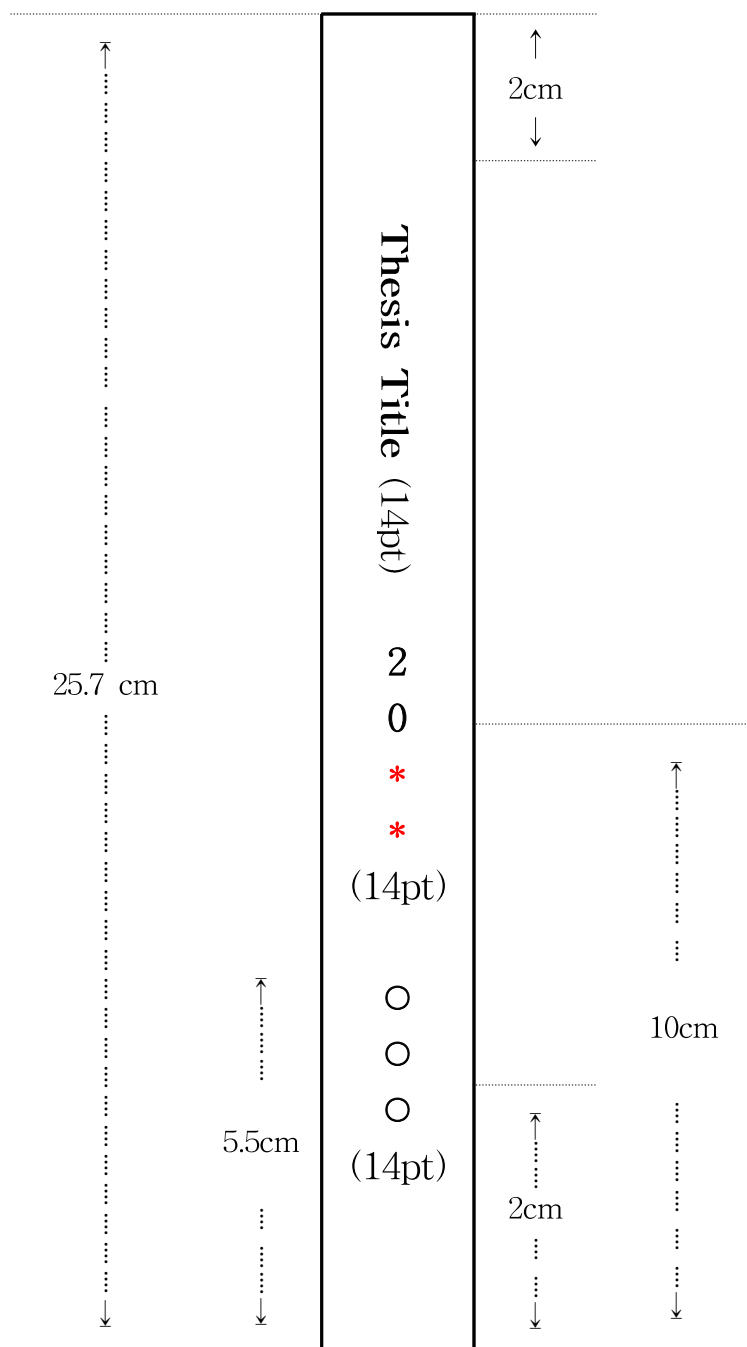
※ Font: 신명조체 (bold) (From the thesis title down to the bottom, all text must be center-aligned.)

※ Year: Indicates the graduation year.

(Example: Students graduating in February or August 2023 should indicate the year as 2022.)

(Form 2)

Thesis Spine / Cover (Side Cover)



※ Year: Indicates the graduation year.

(Example: Students graduating in February or August 2023 should indicate the year as 2022.)

(Form 3)

Inner Title Page (4.6배판, 18.2cm×25.7cm)

Thesis Title (20pt) 1.0cm ↑ Subtitle (14pt)		6.5cm
This Thesis is submitted as a Thesis for the degree of ○○ (18pt) 2.3cm 20**year **month (14pt) 2.3cm Hoseo University Graduate School (20pt)		25.7cm
0.5cm ↓	○○ Department ○○○ Major (14pt)	11.0cm
0.7cm ↓	○ ○ ○ (18pt)	
	3.0cm	
18.2cm		

※ Font: 신명조체, bold, center-aligned

※ Month and Year: Indicate the month and year of thesis binding submission after completion of the thesis examination.

(Form 4)

Thesis Approval Page (4.6배판, 18.2cm×25.7cm)

Approval of the ○○ Degree for ○○○○ (20pt)	
The theis is hereby approved as ○○. (20pt)	
Chair(18pt)	Sign
Member	Sign
Member	Sign
Member	Sign
Member	Sign
20**year *month (18pt)	
Hoseo University Graduate School (20pt)	

Dimensions: 18.2cm (width), 25.7cm (height)

※ Font: 신명조체

※ Month and Year: Indicate the month and year in which the thesis examination was successfully completed.

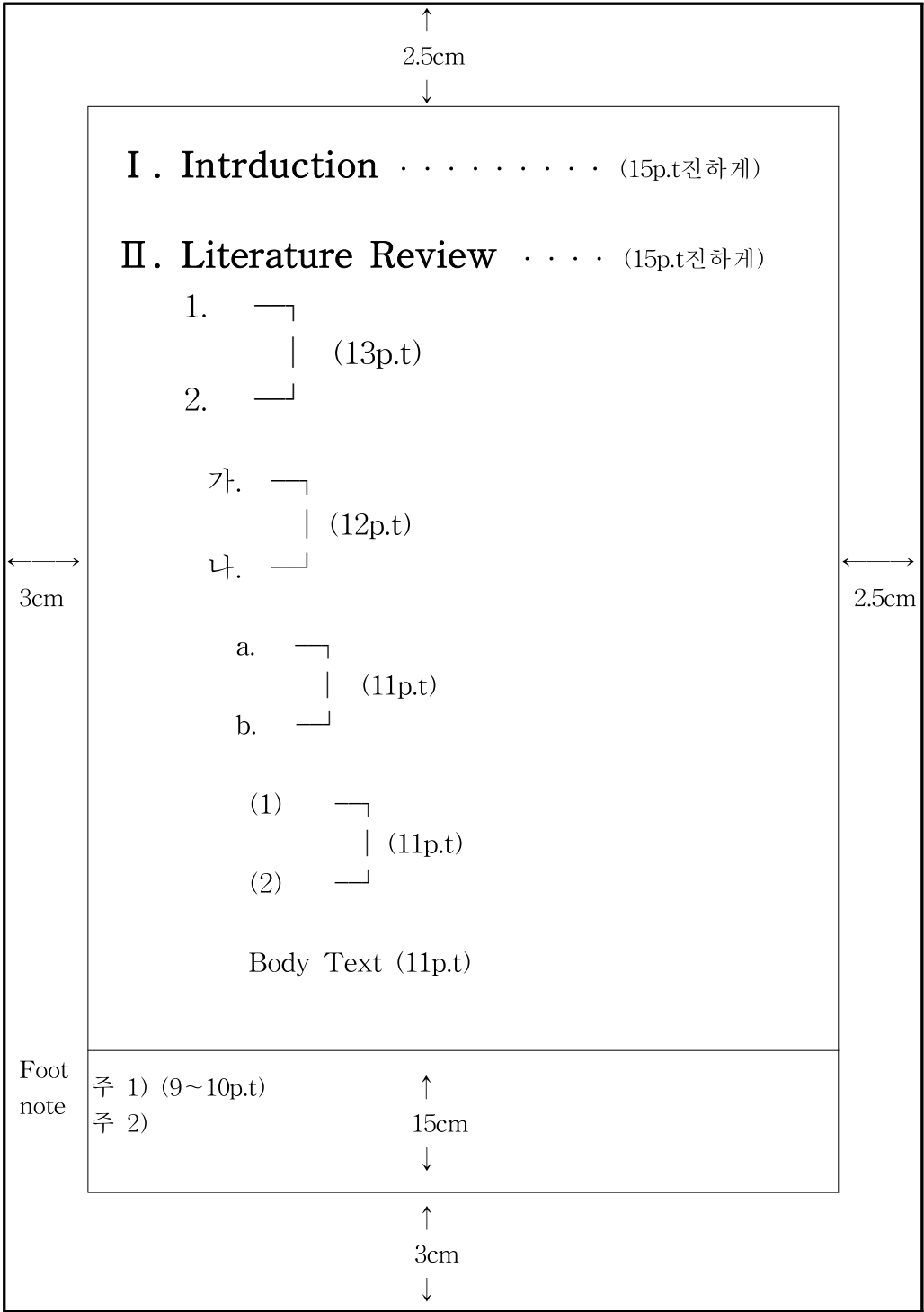
목 차 (4.6배판, 18.2cm×25.7cm)

←3cm→		I . Introduction (12pt, bold) 1	
vv1. ○ ○ ○ ○ ○ (12pt, regular) 1			
vv2. ○ ○ ○ ○ ○ (12pt, regular) 7			
vvvv가. ○ ○ ○ ○ ○ (12pt, regular) 7			
vvvv나. ○ ○ ○ ○ ○ (12pt, regular) 10			
II. ○ ○ ○ ○ ○ ○ ○ ○ ○ (12pt, bold) 13			
vv1. ○ ○ ○ ○ ○ (12pt, regular) 13			
vv2. ○ ○ ○ ○ ○ (12pt, regular) 37			
III. ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ (12pt, bold) 50			
vv1. ○ ○ ○ ○ ○ (12pt, regular) 50			
vv2. ○ ○ ○ ○ ○ (12pt, regular) 67			
IV. ○ ○ ○ ○ ○ ○ ○ ○ ○ ○ (12pt, bold) 81			
vv1. ○ ○ ○ ○ ○ (12pt, regular) 81			
vv2. ○ ○ ○ ○ ○ (12pt, regular) 98			
V. Conclusion (12pt, bold) 110			
vvReferences 115			
vvEnglish Abstract 121		←2cm→	

영문초록 (4.6배판, 18.2cm×25.7cm)

↑ 3.cm ↓ ABSTRACT (13pt, 전부대문자, 진하게) ↑ 2.cm ↓ Cannanite Myth and Hebrw Epic (15pt, 진하게, 고딕) ↑ 1cm ↓ Dae- Yil Kim (11pt, regular) ↑ 1cm ↓ <i>Department of Theology, The graduate School (11pt, 이탤릭)</i> <i>Hoseo University</i> <i>Asan, Korea</i> ↑ 1cm ↓ (Supervised by professor Kil-Dong Sohn) (11p.t) ↑ 1.5cm ↓ The epic cycle of the Israelite league was taken up into the prose Epic(Je) sources in the coures of the early monarchy. The pentateuch itself may be described as a barogue elaboration of these Epic sources. (10pt, regular, 신명조체) A thesis submitted to committee of the Graduate Shool of hoseo University in partial fulfillment of the requirements for the degree of Master Theology in December, 2003 (10pt, regular, 신명조체)	↑ 25.7cm ↓
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Main Text Format (4.6배판, 18.2cm×25.7cm)



※ Font : 신명조, 11pt
※ Line Spacing : 220%